

Register for an Educational Technology Course Through USOE's OnTrack

The Educational Technology Department in Salt Lake City School District offers technology classes throughout the year. Register for all courses through USOE's OnTrack system. Courses for the EdTech Department can be viewed at <http://slcsdedtechpd.wikispaces.com/Home>.

For questions about OnTrack registration, contact Stacey Condie.

stacey.condie@slcschools.org


801-578-8478

For questions about specific classes, contract Elaine Villarruel.

elaine.villarruel@slcschools.org

801-578-8282

1. Locate the course that you want to register for. Click on the course to go to a course description



Welcome to our Educational Technology Professional Development

The classes below are available at various times throughout the year. Click on the class that you are interested in to view all times. Check back frequently for new class listings.

All class registration is through USOE's OnTrack system. To access OnTrack, go to the [district's Professional Development](#) icon OR click on the class below. Notice that the district Professional Development Department Department has created a link that can also access OnTrack by logging in to your [My Uen page](#) and choosing OnTrack from the Services/Tools portlet. Contact Stacey Condie stacey.condie@slcschools.org.

For the online courses, we will be using the [Canvas Learning Management System](#). After you register for an online course, it invites you to create a Canvas account and join the course. You will then be able to [log into Canvas](#) for class instruction.

Educational Technology	Pioneer Online Library	Mobile Learning	StartSmart Academy	Microsoft Office
Be Brilliant with Google June 12, 2013 8:00 to 4:00 .5 CACTUS credit District Garden Lab	Exceptional Resources for Your Classroom: Pioneer Online Library's World Book and Culturegrams 1.5 CACTUS credits Online Course	iPad Basics June 6, 2013 8:00 to 4:00 .5 CACTUS credit District Garden Lab	StartSmart #1 Basic Toolbar .5 CACTUS credit Online Course Fall 2013	Tools for Teaching: PowerPoint Microsoft June 10, 2013 8:00 to 4:00 .5 CACTUS credit District Garden Lab

2. From the course description, click on **Register for this class through OnTrack**.

Tools for Teaching: Microsoft Powerpoint

June 10, 2013
Instructor: Linda Mosbacher

Microsoft PowerPoint, when effectively planned and used, can enhance instruction. And most importantly, it's a valuable tool for student projects because it's readily available on all our school computers, it doesn't require a separate student login (like online presentation tools do), it has many features that encourage students to be creative, and students can use this tool to easily produce classroom assignments. Come and learn how to develop PowerPoint presentations to enhance your teaching and also how to engage students with PowerPoint projects across the curriculum.

[Website for the course.](#)

Register for this class through [OnTrack](#)

3. You will see the Professional Development Department's page. Notice that the PD Department has created a useful handout for help with OnTrack. Follow the instructions on their handout to access OnTrack. If you need help with OnTrack, you can contact Stacey Condie.

stacey.condie@slcschools.org

801-578-8478.

Home Schools Teachers Students Parents Employees Departments

>> Departments

Resources

- Forms
- Induction Program: New Teachers and Mentors
- Additional Resources
- Additional Professional Development Opportunities
- National Board Certification

Professional Development

Our goal is to impact student achievement across disciplines and the development of students as a whole by:
Supporting effective teaching and meaningful learning;
Providing timely, accessible, and research-based resources.

Professional Development Course Catalog and Registration

OnTrack

- Instructions for using OnTrack

New Courses for Salt Lake City School District Teachers

4. Once in OnTrack, click on **Professional Learning** to search for the course that you want to register for.

Utah STATE OFFICE OF Education

ontrack professional learning center

Home PD360 **Professional Learning** Level I Educators Professional Growth Plan Standards Effectiveness Pilot Administration

Welcome Linda Mosbacker: You are currently logged in.

Welcome to OnTrack

Welcome to OnTrack. We hope this service is useful for your professional development as an educator. Please let us know how OnTrack can remain as responsive as possible to your needs.

5. It is not necessary to type in the entire name of the course that you want to register for. You can just search for a keyword that is part of the course title. For example, if you want to register for the course, *Tools for Teaching: Microsoft PowerPoint*, you can just enter PowerPoint in the search area and click **Search**.

Utah STATE OFFICE OF Education

ontrack professional le

Home PD360 Professional Learning Level I Educators Professional Growth Plan Standards Effectiveness Pilot Administration

Welcome Linda Mosbacker: You are currently logged in.

Learning Opportunities Search

Course Title: Contains [powerpoint]

Description: Contains

Date: Include only courses with the Start Date No Earlier Than 04/11/2013

Learning Opportunity Type: All

Stipend: - No Choices Available -

Section #:

Course #:

Location: - No Choices Available -

More Options

List All Search

6. You will see a listing of all courses with PowerPoint in the title. Click on the course that you want.

Type/Number	Learning Opportunity	View All Sections
48415	Tools for Teaching: Using Powerpoint in the Classroom Learn how to use Microsoft Powerpoint to enhance the effectiveness of instructions as well as create many different kinds of student curricular activities. View Sections Education Agency: Salt Lake District Disclaimer: For Salt Lake City School District Teachers ONLY	
48416	Tools for Teaching: Using Powerpoint in the Classroom Learn how to use Microsoft Powerpoint to enhance the effectiveness of instructions as well as create many different kinds of student curricular activities. View Sections Education Agency: Salt Lake District Disclaimer: For Salt Lake City School District Teachers ONLY	

7. You will then be able to register for the class.

Section Status	#	Section Title	Start Date	Section Cost	Instructor(s)	Address	Roster	Ma
Register	53950	Powerpoint	June 10, 2013 - June 10, 2013 8:00 AM - 4:00 PM See all times	-	Linda Mosbacker linda.mosbacker@slcschools.org	440 E 100 S SLC, UT 84111	View Roster	

- Please note that some classes are delivered online, and some classes are regular, face-to-face classes held in SLCSD's Garden Lab at the district offices (440 East 100 South).
- You will receive an email confirmation from USOE that you have been successfully registered.
- After registration, if you are unable to attend the class, please follow the instructions on the OnTrack Guide <http://www.schools.utah.gov/cert/Professional-Development/OnTrack.aspx> to withdraw from the class.
- For questions about classes offered by the Educational Technology Department, please contact Elaine Villarruel 801-578-8282.